

City of Jenkinsburg  
Regular Council Meeting  
**Monday, July 22, 2019**

With a quorum present, Mayor Pro-Tem Jason Watts called the City of Jenkinsburg's Council meeting to order at 7:00 pm. Attending were Mayor Pro-Tem Jason Watts, Council Members: Joye England, Kenneth Rooks, Susan Barabas and Gary Brown. City Clerk Debi Smith was also present. Mayor Ford was absent.

**Adopt Agenda:** - A motion was made by Gary Brown to adopt the agenda. The motion was seconded by Kenneth Rooks. Council voted: Joye England – aye, Kenneth Rooks – aye, Susan Barabas – aye and Gary Brown - aye. The motion passed.

Mayor Pro-Tem gave the invocation and led the pledge to the US Flag.

**Approve Minutes from June 24, 2019:** - A motion was made by Joye England to approve the June 24, 2019 minutes as presented. The motion was seconded by Gary Brown. Council voted: Joye England – aye, Kenneth Rooks – aye, Susan Barabas – aye and Gary Brown - aye. The motion passed.

**Financial Report** – Financial report was submitted to the council for review. A motion was made by Ken Rooks to accept the financial report. The motion was seconded by Joye England. Council voted: Joye England – aye, Kenneth Rooks – aye, Susan Barabas – aye and Gary Brown - aye. The motion passed.

**2018 Audit presented (Haisten & Johnston)** Rae Johnston gave a brief presentation on the City of Jenkinsburg's Annual Audit and Financial Report for the year ended December 31, 2018. Mrs. Johnston reported that the budget was managed well and the City practices conservative spending. She concluded by saying the City had a clean report.

**Discuss Personnel Status:** \*\*\* No action required\*\*\*

**Amended JBGR-16-01 (Appointment of City Administrator)** A motion was made by Joye England to approve the Appointment of Deborah B. Smith as the City Administrator. The motion was seconded by Gary Brown. Council voted: Joye England – aye, Kenneth Rooks – aye, Susan Barabas – aye and Gary Brown - aye. The motion passed.

**Staff Report -** Southern Tree Solutions finished tree trimming services on Oak Street, Kudzu Drive and Maple Drive. Playground Equipment for Memorial Park has been delivered. Installation should begin within the week.

**Public Comments:** None heard \*\*\* No action required\*\*\*

**Adjourn** – Having completed all agenda items, Mayor Pro-Tem Jason Watts adjourned the meeting at 7:37

Recorded by: Debi Smith, City Administrator