

City of Jenkinsburg
Regular Council Meeting
Monday, November 12, 2018

With a quorum present, Mayor Eddie Ford called the City of Jenkinsburg's Council meeting to order at 7:00 pm. Attending were Mayor Eddie Ford, Mayor Pro-Tem Kenneth Rooks, Council Members: Jason Watts, Joye England, Gary Brown and Deputy City Clerk William Mullis.

Adopt Agenda - A motion was made by Kenneth Rooks to adopt the agenda as presented for the November 12, 2018 meeting. The motion was seconded by Jason Watts. Council voted: Jason Watts – aye, Joye England – aye, Kenneth Rooks – aye, and Gary Brown - aye. The motion passed.

Gary Brown gave the invocation and Mayor Eddie Ford led the Pledge to the US Flag.

Approve Minutes from the September 24, 2018 Meeting - A motion was made by Gary Brown to approve the minutes from the September 24, 2018 meeting as presented. The motion was seconded by Jason Watts. Council voted: Jason Watts – aye, Joye England – aye, Kenneth Rooks – aye, and Gary Brown - aye. The motion passed.

Financial Report – Financial Report was given by the Deputy City Clerk, William Mullis. A motion was made by Kenneth Rooks to accept the Financial Report as presented. The motion was seconded by Jason Watts. Mayor Ford then pointed out the financial reports included in each councilor's packet which provide the basis and additional detail for each of the city's accounts. He noted that the city expends a significant amount of money each year on producing these copies and hope that everyone understands the necessity. He advised that at some point in the future, the City might need to review and consider other options for distributing such items by other means to reduce these costs. Ford also pointed out significant annual items included in this report and answered questions regarding significant items that remain for this budget year. Ford also advised that a recent review of 2015, 2016 & 2017 annual expenses indicate that 2018 is tracking similar trends and should end with a small net to the city. This net will be in spite of the City having absorbed the additional expenses associated with the HVAC work at the Club House without using reserved funds as originally planned. Council voted: Jason Watts – aye, Joye England – aye, Kenneth Rooks – aye, and Gary Brown - aye. The motion passed.

Staff Report – Deputy City Clerk William Mullis provided a brief update on a few key components needed for installing lighted Christmas decorations along SR42, including but not limited to: the initial cost of the decorations, installation of power connections by Georgia Power; and the cost of a bucket truck to hang and later remove. Ford and others noted that any Council member can put together their ideas and relay them to the council as a proposal(s) for consideration. Councilor Rooks advised that he would look at some alternatives and get back to the Council at a later date, including the use of plywood cut-outs as the city has used in the past. Councilor Rooks requested assistance in getting the Christmas Float ready again this year. Staff will continue to explore and expand on the costs noted previously, in addition to solar-powered LED options for Memorial Park and maybe ground-mounted items for SR 42.

Mullis reminded the Council of the upcoming Thanksgiving luncheon for employees, elected officials and guests being hosted by the city on Tuesday, November 20, 2018.

Resolution JBGR-18-05 – a resolution by the Mayor and Council of the City of Jenkinsburg, Georgia, establishing a moratorium on the acceptance of applications for development and/or building permits for certain zoning districts; to provide for severability; to provide for an effective date and termination date; and for other purpose - A motion was made by Kenneth Rooks to adopt Resolution JBGR-18-05 as read. The motion was seconded by Joye England. Following a brief discussion regarding applicability of the moratorium, council voted: Jason Watts – aye, Joye England – aye, Kenneth Rooks – aye, and Gary Brown - aye. The motion passed.

Introduction of FY2018 Amended Budget and the Proposed FY 2019 Budget – Mayor Ford presented the proposed FY-2018 Amended Budget and the proposed FY-2019 Budget. Ford reviewed key points regarding anticipated income for FY-2018 and same for FY-2019. Ford said that Georgia Power has indicated the higher efficiency electrical appliances and HVAC units on the market in recent years are definitely effecting consumer power usage and decreasing the franchise revenues we can expect to see in future years. He also noted that the income line item identified as “Other Rev Source FB” was a planned income item derived from a portion of last year’s net balance as unreserved funds. As it was not needed to cover expenses for FY-2018, it has been removed from the FY-2108 Amended Budget. Please review and direct any questions you have to city hall at your earliest convenience. At our next meeting we will have the required resolutions for adoption of the FY-2018 Amended Budget and the FY-2019 Proposed Budget drafted for further consideration and we will conduct the required public hearing for same. ***No action required***

Mayor’s Report – Mayor Ford updated the council on the death of Shelia Harris’ father. He also advised the council that Kim Reese has informed the city of his retirement plans with an effective date of December 14, 2018. We will be moving to fill this position in the near future. Ford advised the council on the excellent progress made to date by our Administrative Assistant, Debi Smith; as Debi will tell you, there’s just an overwhelming amount of information to digest and commit to memory. We also have a new temporary employee, Brandie Waldroup, who will remain in this capacity through the end of the year. In FY-2019 I expect to make appointments that will then require your confirmation. I am thankful that we have a good core that we can work with to fill all our inside and outside positions. Friday afternoon we had a situation where Debi was here by herself and I came by to check on the day and all of a sudden the office was simply swamped with walk-ins and phone calls and questions to which we did not know the answer. I hope you all understand, things have changed significantly over the last two or three years and we just don’t need to fall victim to the thought that city hall can operate most days with only one person – it just won’t work that way anymore.

Mayor Ford reported that the city has been advised the P & Z Public Hearing for the Whitaker property located near the SR 42 & County Line Road intersection is going to be withdrawn and probably re-scheduled for the January P&Z meeting. Details are still pending.

He also reported on the on-going interest in rental of the Club House and noted that the City needs to adopt a formal policy for its use. A summary of comparative costs gathered from local facilities in our area was presented for consideration. Various options were discussed and considered and then followed by recommendations made to staff for drafting a policy with dos and don'ts for consideration in the near future. We are currently charging \$200 per day with a \$100 deposit to ensure that it is left in good condition. Councilor England and Watts both suggested that we consider a full daily rate as well as a half-day rate. Councilor Rooks suggested a 4-hr block and an 8-hr block using a \$25 per hour rate with the \$100 deposit being the same for both.

Public Comments – None

Adjourn - Mayor adjourned meeting at 8:35

Recorded by: William Mullis – Deputy City Clerk