

City of Jenkinsburg  
Regular Council Meeting  
**Monday, May 14, 2018**

With a quorum present, Mayor Eddie Ford called the City of Jenkinsburg's Council meeting to order at 7:00 pm. Attending were Mayor Eddie Ford, Mayor Pro-Tem Kenneth Rooks, Council Members: Jason Watts, Joye England, Susan Barabas and Deputy City Clerk William Mullis.

Jason Watts gave the invocation and Mayor Eddie Ford led the Pledge to the Flag.

Adopt Agenda - A motion was made by Jason Watts to adopt the agenda as presented for the May 14, 2018 meeting. The motion was seconded by Kenneth Rooks. Council voted: Jason Watts - yes, Joye England – yes, Kenneth Rooks – yes, and Susan Barabas - yes. The motion passed.

Approve Minutes from the April 9, 2018 Meeting - A motion was made by Jason Watts to approve the minutes from the April 9, 2018 meeting as presented. The motion was seconded by Kenneth Rooks. Council voted: Jason Watts - yes, Joye England – yes, Kenneth Rooks – yes, and Susan Barabas - yes. The motion passed.

Financial Report – Financial Report was given by the Deputy City Clerk, William Mullis. Mayor Ford commented on two of the attached reports: the budget breakdown for the prior month, and the budget breakdown for the fiscal year to date. The latter gives a quick check of where the city stands financially at any given point in time. Ford pointed out that the city will soon need to review and prioritize the projects and activities that were anticipated to be funded using the 2013-2018 SPLOST funds as these receipts are not going to meet the levels originally projected by the county.

Staff Report - Mullis reported on the question posed by Councilman Rooks at the March 12, 2018 meeting with respect to the brush-clearing project planned on the Westbury Site Property. GA EPD has responded that the proposed project activity is not considered a land disturbance activity and as such will not require coverage under the State general permit and a stream buffer variance will not be required. Ford commented that based on this finding from EPD that no permits were required, and on the council vote from March 12, 2018, the city was now ready to move forward with this project. Mullis asked that a council member volunteer to assist in meeting standard procedures already in place to assure that two individuals sign off on reconciliation of the monthly bank statements. In the past that was accomplished by and between the City Clerk and the Deputy City Clerk and is not possible until the City Clerk resumes normal duties. Councilman Ken Rooks offered his assistance in meeting this temporary need.

City of Jenkinsburg Water Department Fees Mayor Ford introduced the proposed increase in the fee charged for installation of a Back Flow Preventer Device from the current \$20 to the proposed \$30. A motion was made by Kenneth Rooks to adopt the proposed fee change as presented. The motion was seconded by Jason Watts. Ford and Mullis provided background for the proposed increase. Mullis stated that over the last three (3) years the City has lost four (4) vendors/suppliers due to company or office closures. Lack of market competition coupled with normal price adjustments have resulted in significant price increases. Ford noted that the City has attempted to limit these impacts through seeking additional suppliers and purchasing in bulk. In spite of the measures, the proposed price increase has proven unavoidable. Council voted: Jason Watts - yes, Joye England – yes, Kenneth Rooks – yes, and Susan Barabas - yes. The motion passed.

JBGR-18-02 Resolution to Amend Zoning Map RE: 2141 Hwy 42 N, Jenkinsburg, GA - The Mayor read the resolution and noted that this is a confirmation of a prior Council action taken on April 9, 2018. This action simply confirms changes in the Official Zoning Map of the City of Jenkinsburg dated April 9, 2018. A motion was made by Kenneth Rooks to adopt the resolution as presented. The motion was seconded by Jason Watts. Council voted: Jason Watts - yes, Joye England – yes, Kenneth Rooks – yes, and Susan Barabas - yes. The motion passed.

Mayor's Report – Mayor Ford reported on the April 2018 Public Water System Sanitary Survey conducted by The Georgia Environmental Protection Division (GA EPD) with the Butts County Water & Sewer Authority et al (BCWSA). One new program that we will be finalizing and adopting as a member of the BCWSA, is a Cross-Connection Control Program, commonly referred to as back-flow prevention program. The BCWSA is also preparing a Water Distribution System Standard Operations Procedure Manual that the city will revise and tailor to include city specific information needs prior to adoption. Both of these items are currently on hold

pending feedback and/or recommendations for improvement that may be received in this first, or initial report from GA EPD regarding the aforementioned survey.

Mayor Ford reported that the city has initiated the annual audit process for FY 2017 with the same terms and conditions as in the past and expects to have a final report from the audit firm for presentation at the next council meeting on June 25<sup>th</sup>. The city will need to review and accept the report so that it can be submitted to the State by the July 1, 2018 deadline. Councilman Watts noted that the 25<sup>th</sup> conflicts with the annual GMA convention which he is scheduled to attend. Mayor Ford noted that there is a possibility the city will have a new council member by the proposed meeting date (following the May 2<sup>nd</sup> Special Election) and would still have a quorum of members either way. Council agreed to cancel the June 11<sup>th</sup> council meeting and meet on June 25, 2018.

Ford reported on a request received from a local group to use Memorial Park for a morning exercise program each day from 5AM to 6AM. After a brief discussion of the “dawn to dusk” rules applied for park use and other potential issues, staff were advised to deny the request, as presented.

Ford reported that he continues to receive requests from the Butts County Consolidation Committee asking if the city has an appointee to the committee. Following David Nestor’s resignation it is certainly desirable that we find another interested, knowledgeable, unbiased individual to represent the city in this capacity. It was agreed that several council members would reach out to various city residents to see if someone would be willing to serve the city in this capacity and report their findings back to the Mayor.

Ford then introduced City Attorney, Kent Lawrence, who was asked to attend the council meeting to address any questions or concerns that the council members might have about future Public Hearings. Mayor Ford stated that he would like to see the city attorney present and have him conduct all future public hearings. Mayor Ford asked if there any items or issues of concern that might require an Executive Session? None. Lawrence thought it advisable that the city attorney conduct all public hearings and stated that he would be glad to do so.

Public Comments – One citizen asked if there were any plans by the city to resurface or otherwise improve Woodward Drive specifically or other streets in the city. Ford responded that prioritizing the SPLOST projects mentioned earlier would certainly encompass street improvements whenever possible. A citizen asked if there was a reason the speed breaker on Woodward Drive was removed. Ford noted this was due to deterioration of the traffic calming device and indicated there were no plans at present to replace the device.

Councilor Watts asked if the county actually makes the city aware of when they are in our area paving adjacent county roads. Ford noted that there was seldom any notice given.

Councilor Barabas asked about: 1) Could we get some paint and paint the existing concrete speed breakers to make them more visible at night? 2) Could we look into some security cameras at city hall and especially at the city shop?

Citizen asked if the city was participating in the Smart Lunch Smart Kids Program this summer. No, due to current staff limitations however the city did intend to make a donation to Action Ministries in support of the program.

Councilor Watts noted that we now have five months until our annual Bar-B-Choo-Chew event. He reported that we now have multiple running activities for the upcoming 2018 Bar-B-Choo-Chew event: a 5K and a 10K Peachtree Qualifier on the morning of the Bar-B-Choo-Chew, starting at the same time and ending at the same location; and possibly a Zombie fun run for children and others the night before.

Adjourn - Mayor adjourned the council meeting at 8:00 pm.

Recorded by: William Mullis – Deputy City Clerk